

## UNDERCLIFFE CRICKET CLUB CO-VID19 RISK ASSESSMENT DATED 01.08.2020

Risk assessment made available to all bar staff, posted on line and in the clubrooms. It will be reviewed on regular basis or on a needs be basis depending on the latest government advice. This version supersedes the one issued on 24.07.2020.

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What are the hazards?	Transmission of COVID-19	
Who might be harmed?	Facility users, staff, volunteers, visitors and the wider community	
No	Controls required	Action Taken by the Club
<b>A People Management and Communication</b>		
A1	Self-screening of individuals before they arrive at the venue to ensure individuals displaying COVID-19 symptoms or those who should be shielding do not travel or attend.	No cricket in 2020 so risk reduced in terms of numbers that potentially infected by using clubhouse facilities. Members advised to follow government guidelines when showing coronavirus symptoms and not come to the club. Players using the cricket nets facility twice a week until September are advised to follow ECB latest guidelines e.g. maintaining social distancing, register of players netting, only 6 players in group session and two nets being used.
A2	An assessment of user numbers, space capacities, venue circulation and layout planning to main social distancing.	Assessment carried out in clubrooms & outside the clubhouse per <b>section C</b> . No cricket in 2020 means changing and tearooms remain closed. Cricket nets used until September with players advised to follow the measures introduced in <b>A1</b> .
A3	Plan where parents/players will sit whilst watching cricket activities.	N/A no competitive or friendly cricket in 2020. Juniors are not netting this season.
A4	Signage and communication so that all participants and visitors are aware of the control measures in place and how to act appropriately to minimise the risk of transmission of COVID-19.	In clubrooms, on line via website and club Facebook Group and just outside the clubhouse per <b>section C</b> . No cricket in 2020 means changing and tearooms remain closed. Cricket Chairman has communicated to all players via the clubs WhatsApp group on the Co-Vid19 measures. Extra measurers and controls members notice posted on line and in club rooms following Bradford placed in 'local lockdown' from 31.07.20. Reference made to measures taken to reduce interactions and reduced mixing between people from non-households for members and guests to adhere to.
A5	Staff and volunteer training to support the implementation of the plan, with suitable training records.	Staff training records updated & club committee briefed covered in <b>section C</b> .
<b>B Buildings</b>		
B1	Assess ventilation in your building (natural and mechanical) and take appropriate measures to maximise ventilation and minimise risk of transmission.	Both internal doors to the lounge and games rooms will remain open to aid ventilation together with a number of windows open in all rooms. The main club entrance door left open when weather permits.
B2	Assess the maximum occupancy of your rooms at 2m social distancing (or 1m with risk mitigation where 2m is not possible) and establish a suitable circulation system/one-way system. Use signage/ floor markings to communicate this.	Maximum capacity reassessed and reduced for both clubrooms to 80 in lounge and 16 in games room. One-way systems set up and clear floor markings for 2m social distancing rule in place in both rooms. Club is now members and their guests only until further notice.
B3	Assess the arrangement of seating areas to maintain social distancing and minimise the risk of transmission.	Cross reference to <b>B2</b> as part of reducing the maximum room capacity existing tables layout revised and number of tables removed to meet social distancing rules.
B4	Consider your wet weather plans and describe what actions you will take to maintain social distancing in wet weather.	No competitive or friendly cricket 2020 and player's nets session abandoned once it rains.

<b>C Social and Hospitality Areas</b>		
C1	Plan to solicit and maintain records of your member attendance, customers and visitors - to be maintained for 21 days and then destroyed.	Members and guests registration form created and placed at the entrance to lounge and games rooms. Form requires completion of name and contact details kept for 21 days and then destroyed.
C2	Identification of suitable areas for outdoor service that don't overlap with cricket activity.	Outside seating in place with signs stating that social distancing observed. No impact on any cricket activities. Staff trained to serve members and guests both inside and outside at their tables. Members and guests instructed not to stand outside the main club entrance to smoke instead use the smoking shelter.
C3	Steps taken to minimise time and the number of people at the bar.	Immediate bar areas in both lounge and games rooms cordoned off with yellow tape and unused tables stopping members and guests being able to stand at the bar. Floor queue posters allowing only two members or guests waiting to order, pay for their drinks at the bar at any one time.
C4	Steps taken to minimise contact points at payment or around the hospitality space.	Payments encouraged by debit card [especially contactless] rather than cash. Perspex screens in both clubrooms. Signs and posters put up in clubrooms to get the message out that members and guests must observe social distancing. One-way system introduced throughout the club. Number of tables reduced and maximum number of members allowed in the club lounge down to 80 and 16 in games room.
C5	Suitable PPE provision and training for staff and volunteers.	Perspex screens, facemasks, disposable gloves provided and sanitisers specifically for use by bar staff provided. Staff training carried out on the new club layout and restrictions before the club opened on 04.07.20.
C6	Strategy for the safe serving, clearing and cleaning of glassware and tableware.	Staff provided with instructions on the procedures to follow on safe serving, cleaning and clearing tables in the two clubrooms. Specific places created and clearly signed where members should leave their empty glasses. Staff clean/sanitise tables after tables vacated before member or guest can sit there.
C7	Deep cleaning strategy to minimise COVID-19 transmission risk.	The clubrooms deep cleaned day before the club reopened. Minister Cleaning on a 7-day cleaning contract are aware of the required sanitisation guidelines.
C8	High-frequency touchpoint cleaning strategy to minimise COVID-19 transmission risk and how you will keep records.	Assessment carried out on identifying the high-frequency points. Those points of tables, glasses, door handles controlled by frequently cleaned by bar staff and Minister Cleaning.
<b>D Hygiene and Cleaning</b>		
D1	Materials, PPE and training that you have provided to your staff for effective cleaning.	Perspex screens, sanitisers spray & lotion, facemask and gloves provided for bar staff. Guidelines given to staff in cleaning tables and glasses after use.
D2	Provision of hand washing facilities with warm water, soap, disposable towels and bin.	Sinks in both toilets provide hot water & soap. Disposable towels and extra bins put into place for members and guests that do not choose to use the hand dryer.
D3	Provision of suitable hand sanitiser in locations around the facility to maintain frequent hand sanitisation.	Sanitisers both spray and lotion located around the clubrooms. Guidelines issued to members, guests and bar staff recommending their use. Bar staff, also have their own individual sanitisers.
D4	Provision of suitable wipes and hand sanitiser on the field for hygiene breaks.	N/A no cricket in 2020.

	What are the hazards?	Other venue hazards to be considered after temporary closure such as Legionnaire's Disease, fire, electrical safety etc.
	Who might be harmed?	Facility users, staff, volunteers and visitors
	Controls required	Action Taken by the Club
<b>E Preparing Your Buildings</b>		
E1	Consider the risk of Legionnaire's disease and carry out necessary work to make your water supply safe for users. Refer to the specific guidance in the document above.	Professional advice received then carried out a thorough flushing operation of all water supplies.
E2	Check that routine maintenance has not been missed and certification is up to date (e.g. Gas safety, Electrical Safety and Portable Appliance Testing, Fire Safety, Lifts and Heating – Ventilation and Air Conditioning).	Gas, electrical, PAT, fire and heating maintenance and testing are up to date.
E3	Check that your ground is ready and safe to play. Look at what work is required and how this can be done safely at a social distance.	Ground survey performed and ground ready for cricket played in a safe environment.
	What are the hazards?	Vital first aid equipment is not available when needed. First aiders do not have adequate PPE to carry out first aid when required.
	Who might be harmed?	First aiders, facility users, staff, volunteers and visitors
	Controls required	Action Taken by the Club
<b>F First Aid</b>		
F1	Check that your first aid kits are stocked and accessible during all activity.	New first aid kits purchased and situated in clubhouse.
F2	What steps have you taken to improve your first aiders' understanding of first aid provision under COVID-19?	Bar staff trained in the use of AED. First aiders confirmed they are up to date with the latest advice on dealing with Co-Vid 19.
F3	If you have an AED then check that it is in working order, service is up to date and that it is available during all activity.	New AED pads fitted and tested. AED available for both cricket and non-cricket activities.
	What are the hazards?	Pitches or outfield are unsafe to play on
	Who might be harmed?	Players, officials, ground staff
	Controls required	Action Taken by the Club
<b>G Preparing your Grounds</b>		
G1	Safety checks on machinery, sightscreens and covers.	Machinery maintenance checks performed sightscreens and covers checked.
G2	Check and repair of any damage to pitches and outfields.	Work carried out to ensure the ground is fully ready for cricket.
G3	Surfaces checked and watering regime adjusted based on lack of rainfall.	Ground survey carried out and sprinkler system serviced.

<b>H Other Identified Risks</b>		
	What are the hazards?	Ladies and Gents toilets are unsafe to use as they allow transmissions of coronavirus with difficulty in social distancing
	Who might be harmed?	Members, guests, staff and workers using the toilets
	Controls required	Action Taken by the Club
H1	General risk on numbers of people allowed into the toilets at any one time. Whilst I accept this is not easy to control, we seem to have not even put up posters near and in the toilets to advise members of the risk.	Signage in place to alert members and guests that only two people can be in the toilets at any one time and that social distancing of at least 1 metre followed. Advice included in a new members notice along with hand towels dispensers fitted in toilets for members that do not want to use the hand dryers.
	What are the hazards?	Snooker is unsafe to play as it allows transmission of coronavirus with communal on use of snooker equipment
	Who might be harmed?	Members and guests playing snooker
	Controls required	Action Taken by the Club
H2	Members and guests playing snooker in line with current playing snooker restricted guidelines.	Signage posted in the games room and on website & Facebook Group, instructing members and guests how snooker played under WPBSA guidelines from 23.07.20. Measures introduced are, <ul style="list-style-type: none"> <li>• are only one table in use,</li> <li>• singles matches only,</li> <li>• use own cues where possible,</li> <li>• hand sanitisers and wipes available,</li> <li>• snooker tables cleaned after every game,</li> <li>• rests, scoreboards &amp; triangles must be cleaned after every game,</li> <li>• maximum of 16 people allowed in games room,</li> <li>• players must remain 2 metres apart at all times,</li> <li>• players should score their own points,</li> <li>• players must sanitise their hands before a game</li> </ul>
	What are the hazards?	Gaming machines are areas where coronavirus can be located and transmitted to members and guests
	Who might be harmed?	Members and guests using the gaming machines
	Controls required	Action Taken by the Club
H3	Members and guests playing on the gaming machines in line with current coronavirus government and trade industry guidelines.	Signage posted in both games room & lounge informing members and guests on playing on gaming machines from 25.07.20. Measures introduced are, <ul style="list-style-type: none"> <li>• Only one gaming machine will be in use,</li> <li>• Only one person allowed to stand and play at a time,</li> <li>• Players advised to sanitise their hands before playing,</li> <li>• Players must sanitise machine buttons after use.</li> </ul>